

## ***Building and Grounds***

### Minutes

April 3, 2024

The Building and Grounds Committee of the Piatt County Board met Wednesday, April 3, 2024 at 9:00 a.m. in Room 104 of the Piatt County Courthouse. The meeting was called to order by Jerry Edwards. Attending: Paul Foran, Kathleen Piatt. Also attending were Sheriff Mark Vogelzang, Doug Winder, Tony Kirkman, Darlene Baker, Jennifer Harper, and Keri Nusbaum.

Minutes of the March 6, 2024 meeting were presented.

**Motion:** Piatt made motion, seconded by Foran to approve the minutes of the March 6, 2024 meeting as written. On voice vote, all in favor.

**Public Comments** There were no public comments.

The March 2024 claims were reviewed.

**Motion:** Foran made motion, seconded by Piatt, to approve the March claims for \$36,222.13.

Roll was called, all in favor and the motion carried.

Winder submitted a brief overview of maintenance work completed in March. It is attached.

### **Public Safety Building**

Sherif Vogelzang reported that the mini split in the radio tower building is down. There was a fire Tuesday morning in the control panel for the fire alarm system. The company in manufactured that system is out of business. Winder has ordered the necessary parts using emergency funds from his budget. They hope to have everything necessary to begin repairs next week. In the interim, staff are doing regular fire checks.

### **Piatt County Office Building**

The HVAC project should be completed by April 17. Scott Davis has discussed new switches for the IT equipment with Winder and requested to be on the agenda, but no information has been provided to the committee, so they cannot address it today.

### **Courthouse**

The part time janitor is not working out. There is too much work to be done. Sheriff Vogelzang reported he has a full-time employee for the custodian position starting April 15.

### **Mental Health**

Basic maintenance was completed. They conducted drills. Kirkman asked if there was any progress on a permanent solution about road use by the adjacent landowners.

**Transportation** - No report.

**Safety concerns** – Winder noted that the parking lot at the office building is deteriorating. The base is compromised. He previously received a budgetary estimate of 550-750k.

The next meeting will be on May 1, 2024.

**Motion:** Foran made motion, seconded by Piatt to adjourn. On voice vote, all in favor and the meeting adjourned at 9:38 a.m.

Respectfully submitted,

Keri Nusbaum  
Piatt County Zoning Officer/ Piatt County Board Secretary